



# Bruner, Cooper & Zuck, Inc.

## APPLICATION FOR EMPLOYMENT

188 East Simmons St.  
Galesburg, IL 61401  
309.343.9282

308 N. 3<sup>rd</sup> St.  
Burlington, IA 52601  
319.752.9282

*We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.*

Position(s) Applied For	Date of Application
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How Did You Learn About Us?

<input type="checkbox"/> Advertisement	<input type="checkbox"/> Friend	<input type="checkbox"/> Walk-In
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Relative	<input type="checkbox"/> Other _____

Last Name	First Name	Middle Name	
Street Address	City	State	Zip Code
Phone	E-mail	Social Security Number	

### EDUCATION

*High School Name/Location:*

<i>College, University, Graduate, Technical/Business Schools, etc.</i>				
Name of School	Location	Number of Years Attended	Major/Minor	Degree Earned

*Describe any specialized training, seminars, additional education:*


# Work Experience

List in order starting with your most current employer

<b>1</b>	Employer		Dates Employed		<b>Description of Duties</b>
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Start	Last	
Job Title		Supervisor			
Reason for leaving					

<b>2</b>	Employer		Dates Employed		<b>Description of Duties</b>
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Start	Last	
Job Title		Supervisor			
Reason for leaving					

<b>3</b>	Employer		Dates Employed		<b>Description of Duties</b>
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Start	Last	
Job Title		Supervisor			
Reason for leaving					

<b>4</b>	Employer		Dates Employed		<b>Description of Duties</b>
			From	To	
	Address				
	Telephone Number(s)		Hourly Rate/Salary		
			Start	Last	
Job Title		Supervisor			
Reason for leaving					

<i>List professional, trade, business or civic activities and offices held.</i>					

# Licensure, Registrations, Certifications

<i>Type and State Licensing Agency (PE, SE, PLS, etc.)</i>	<i>License Number</i>	<i>Date Received</i>

# US Military

Branch of Service	No. of Years Served
Responsibilities	

## Knowledge, Skills/Strengths

<i>Specific skills, knowledge and strengths relevant to the position you are applying for</i>

<i>Computer software skills: Word, Excel, AutoCad, MicroStation, Geopak, other:</i>

## References

<i>Please list three professional references</i>				
<i>Name</i>	<i>Phone</i>	<i>Email</i>	<i>Occupation</i>	<i>Years Known</i>

<i>Illinois Law states that you are not obligated to disclose sealed or expunged records of conviction or arrest, or if they exist.</i>
Do you have a valid driver's license?
Have you ever been terminated or asked to resign from any position of employment? Please Explain.
If hired, can you present evidence of your US citizenship or proof of your legal right to live and work in the United States?

<p>I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge the Employee at any time with or without cause.</p> <p>It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.</p>	
Signature of Applicant	Date